



# BCACC Volunteer Opportunity

## Call for Nominations for Directors - Board of Directors

We are pleased to present a call for nominations for Director positions on the BCACC Board of Directors for the 2018-19 governance year. The Recruitment and Nominations Committee welcomes suitable candidates to apply to fill Director positions for the coming years. If elections are required, they will be conducted as per the bylaws with the assistance of Head Office. A slate of elected/acclaimed Board candidates will be presented to the membership at the AGM in June 2018.

### Following you will find:

- an explanation of the Director position
- required skills and experience
- approximate amount of time you will need to commit
- length of term to be served
- a link to the nomination forms that must be completed to submit your name for nomination

### What is a Director?

The BCACC elects Directors to serve on the Board for terms of up to three years. As part of accepting this position, Directors commit to the following duties and to the [Code of Board Conduct](#).

The role of a Director is to take the “big picture view” for the Association – to develop, envision, guide, and monitor how the Association works, grows and serves its members in the Province. To be a Director requires vision, an understanding of governance, a commitment to learn things that may be outside your normal scope of activities and service to the membership as a whole.

It will involve learning how to read and understand financial reports and budgets and make high level financial decisions; how to understand the risks the Association faces and how to make decisions to deal with those risks; how to vision several years ahead through strategic planning and how to ensure the Association has the resources to do what it plans to do.

This role requires a unique skill set and a willingness to attain that skill set if you don't have everything you need to know. It also requires a willingness to work together as a team to advance the work of

the Association – to make strong consensus decisions and to speak with one voice with your Board colleagues. It is a demanding – but exciting and fulfilling – role!

BCACC Directors carry out the following core duties:

1. Participate in Board orientation, training and mentoring activities, to develop the required knowledge and skills for this position;
2. Prepare for and participate in Board meetings. Directors are required to attend all Board meetings, or to advise the Board of their inability to attend a meeting;
3. Complete duties or work agreed to in a timely fashion.
4. Participate in approved Board performance assessments.

In addition, Directors may agree to any number of the following additional duties;

1. Join and participate in BCACC committees and taskforces (based on appointment by the Board);
2. Hold an executive or liaison position (based on appointment by the Board);
3. Take on other duties as may be requested in writing by the Board, the President or the Executive Director.

#### **To be a Director, a member must:**

- be a member in good standing
- have completed any consent agreements entered into with the Inquiry Committee before seeking nomination to any Board position
- participate in Board orientation, training and mentoring activities, to develop knowledge and skills for this position
- participate in Board performance assessments
- be willing to invest a significant commitment of time - monthly work plus on average 10-12 days/year for meetings, and a willingness to travel to Vancouver or Victoria for quarterly and other meetings as required
- a willingness to take the “big picture view” to guide the Association into the future

**Term:** 3 years (with a possibility of some two-year terms to start in 2018/2019)

#### **Volunteering for these important roles provides:**

- an opportunity to contribute to the growth and development of BCACC
- to contribute to the professional practice of clinical counselling in BC
- to work collegially with a dedicated group of volunteers and staff on common goals

#### **A Director should:**

- exhibit strong and collaborative leadership skills
- be an effective and respectful communicator
- be willing to invest a significant commitment of time
- possess the ability to co-ordinate and absorb significant amounts of information

And, amid hard work, members create new relationships and have fun together!

**Nominations will be open from May 8th through May 23rd, 2018.** Please contact [Carolyn Fast](#), Executive Director, if you have general questions or need assistance.

### How do I become nominated for this position?

Directors are elected by the membership in accordance with the bylaws. If an election is required, it will be conducted in your region with the help of Head Office.

### Am I eligible to apply for a volunteer role with BCACC?

- Only members in good standing may be nominated, stand for election or be appointed to the Board of Directors or other positions.
- Members may only nominate or second one candidate for a position on the Board.
- If you have a complaint with BCACC, you must complete your consent agreement with the Inquiry Committee prior to seeking nomination to any BCACC position.

PLEASE FULLY COMPLETE THE [NOMINATION FORM](#) and have to nominators complete and email the [NOMINATOR FORM](#). Please submit them by 5:00 PM, May 23, 2018 to [nominations@bc-counsellors.org](mailto:nominations@bc-counsellors.org).

**Please note: Nominator forms completed by your sponsors should be returned by the nominators directly to [nominations@bc-counsellors.org](mailto:nominations@bc-counsellors.org)**