

**Nomination for Director - Board of Directors
Nominee Form**

Nominee Information

Name: _____ Member #: _____

Address: _____

Phone: _____ Email: _____

Present Employment Position(s): _____

Highest Degree/Area: _____ Year Completed: _____

Length of Time as a Registered Clinical Counsellor: _____

Please choose two nominators to complete a Nominator Form to support your nomination. You may provide them with a copy of your completed Nominee Form for their information. However, please have your nominators submit their completed forms by **May 23, 2018 directly to:**

Nominations Committee

BC Association of Clinical Counsellors
204 – 780 Tolmie Avenue
Victoria, BC V8X 3W4

Fax: (250) 595-2926 email: nominations@bc-counsellors.org

Return your completed Nominee Package by **May 23, 2018 to:**

BC Association of Clinical Counsellors
204 – 780 Tolmie Avenue
Victoria, BC V8X 3W4

Fax: (250) 595-2926 email: nominations@bc-counsellors.org

If you have general questions about the nominations process or the Board of Directors, contact Carolyn Fast, Executive Director (at carolyn@bc-counsellors.org).

Board Information

As a member of the Board of Directors, you are expected to travel to, attend, and prepare for the following meetings in the Lower Mainland and Victoria:

- Board of Directors meetings (one or two day meetings)
 - June 16, 2018,
 - October 20/21, 2018*
 - January 19/20, 2019*
 - April 6, 2019*
 - June 15, 2019*
 - One Joint Meeting with the Advisory Council (date to be determined)
 - Annual General Meeting – June 14, 2019*
- * Dates to be confirmed; two dates indicate possible workshop/retreat

Terms of service will generally be three years and two terms may be served. For 2018-19, terms may be either two or three years to set up the Board in the new governance structure. Your term will be confirmed at time of taking office.

I can make a two or three year commitment to attend these meetings (barring illness or exceptional circumstances) starting in June 2018. _____ Yes _____ No

Please describe what this commitment will mean to you.

Each Board member will be expected to sign the Board Declaration Agreement to Serve form as part of the nominations process. **You will find this form on the last page of this package.**

Additionally, each Board member will sign forms related to conflict of interest and the Code of Board Conduct once in office. You will find samples of those forms [here](#).

I am willing to sign BCACC's conflict of interest statement and adhere to the Code of Board Conduct if elected. _____ Yes _____ No

I have the support of my employer if required and I have checked to ensure there are no company policies that preclude me from serving on the board.

_____ Yes _____ No _____ N/A

Briefly describe your volunteer experience, including current volunteer positions held at other organizations and the year your term ends.

Organization	Volunteer Position	Duties	Dates of Service/Term End	Reason for Leaving

What are your specific qualifications and attributes for the Board position and how do they relate to the stated qualifications for the Board? _____

Why are you seeking a seat on the Board? _____

What major issues face the clinical counselling profession in BC today? _____

What general issues and objectives will you bring to the Board table? _____

What is your understanding of the current BCACC Strategic Plan and how will you contribute to the achievement of the goals during your tenure on the Board? You can find the Strategic Plan [here](#).

Additional Comments: _____

Attach a brief, current resume to your Nominee Package (no CVs, please)

Signature: _____ Date: _____

My signature certifies that I am a current member in good standing, and accept the nomination for the above-noted position on BC Association of Clinical Counsellors Board of Directors.

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BOARD DECLARATION FORM

To be signed at nomination

Agreement to Serve and Qualified Under the BC Societies Act

I, _____, agree to stand for election as a Director of the BC Association of Clinical Counsellors (BCACC) for the period of one term as defined by Association bylaws and practices.

I have read and understand the statements below. I declare that I am qualified to serve as a Director for the BCACC as outlined below:

A Director must be an Individual Member who:

- (a) is at least age 19;
- (b) has not been found to be incapable of managing his or her own affairs by any court in Canada or elsewhere;
- (c) is not an undischarged bankrupt;
- (d) has not been convicted in any jurisdiction of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud, unless:
 - (i) the court orders otherwise;
 - (ii) five years have elapsed since the last to occur of:
 - the end of the period set for suspension of the passing of sentence without a sentence having been passed,
 - the imposition of a fine,
 - the end of the term of imprisonment, and
 - the end of the term of any probation; or
 - (iii) a pardon was granted or issued, or a record suspension was ordered, under the *Criminal Records Act* (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect;
- (e) agrees in writing to serve on the Board;
- (f) agrees in writing to uphold the BCACC Code of Board Conduct and the Code of Ethical Conduct;
- (g) resides in the province of British Columbia;
- (h) is elected or appointed in accordance with these bylaws;
- (i) except for Directors appointed by the Board, is a Registered Clinical Counsellor, and a member in good standing; and
- (j) meets the qualifications outlined in the nominations process for this position, as attached.

DATE: _____

PRINT NAME: _____

SIGNATURE: _____