



BCACC Volunteer Opportunity

Call for Nominations for Regional Council Chairs

We are pleased to present a call for nominations for Regional Council Chair positions for the 2018-19 governance year. The Recruitment and Nominations Committee will assist your Region with the nomination process and welcomes suitable candidates to apply to fill Council Chair positions for the coming years. If elections are required in your Region, they will be conducted as per the bylaws with the assistance of Head Office. A slate of elected/acclaimed Board candidates will be presented to the membership at the AGM in June 2018.

Following you will find:

- an explanation of the Regional Council role
- required skills and experience
- approximate amount of time you will need to commit
- length of term to be served
- a link to the nomination forms that must be completed to submit your name for nomination

What is a Regional Council Chair?

The core roles of the Regional Council Chair are to facilitate Regional Council meetings (or delegate facilitation), oversee ongoing Council functioning, and liaise with BCACC Member Services staff.

Specific duties are to:

1. Plan Regional Council meetings and develop agendas;
2. Call meetings to order, facilitate efficiently and effectively, and adjourn within agreed time frames;
3. Monitor Regional Council functionality, and initiate group reflection on this annually or as needed;
4. Serve as a member of the [BCACC Advisory Council](#), or recruit another Regional Council member to do so;
5. Liaise with the BCACC Member Services staff, ensuring clear communication between the Regional Council and the BCACC;
6. Other duties, as agreed to, upon request by the Regional Council or BCACC staff.

To be a Regional Council Chair, a member must

- Be a member in good standing
- Be a member from that region
- Be duly elected by members from that region
- Prepare timely, written reports for the Board, Regional Council, and Committees
- Sit on the Advisory Council or recruit another Regional Council member to do so
- Be prepared to commit time to effectively leading your regional council to ensure your colleagues have opportunities to learn, to network and to contribute to the Association

What skills and time do I need to commit?

- Strong leadership and facilitation skills
- A willingness to travel throughout the Region as needed and to attend Advisory Council Meetings in Vancouver or Victoria, with one being an in-person and joint meeting with the Board of Directors
- Commitment to collaborative work with regional members in advancing the work of BCACC at the local level
- Significant time each month for local regional activities (as much as you would like to contribute for effective leadership)
- On average 10 days per year for annual in-person and virtual meetings, including travel

Term: 3 years (with a possibility of some two-year terms to start in 2018/2019)

Volunteering for these important roles provides:

- an opportunity to contribute to the growth and development of BCACC
- to contribute to the professional practice of clinical counselling in BC
- to work collegially with a dedicated group of volunteers and staff on common goals

Being a Regional Council Chair requires:

- strong leadership skills
- a significant commitment of time
- an ability to co-ordinate and absorb significant amounts of information
- a willingness to act at the local level for your Region

And, amid hard work, members create new relationships and have fun together!

Nominations will be open from May 8th through May 23rd, 2018. Please contact [Carolyn Fast](#), Executive Director, if you have general questions or need assistance. And, contact your current Regional VP for specific questions about the role in your Region.

How do I become nominated for this position?

Regional Council Chairs are elected by members residing in the Region in accordance with the bylaws. If an election is required, it will be conducted in your region with the help of Head Office.

Am I eligible to apply for a volunteer role with BCACC?

- Only members in good standing may be nominated, stand for election or be appointed to the Board of Directors or other positions.
- Members may only nominate or second one candidate for a position on the Board.
- If you have a complaint with BCACC, you must complete your consent agreement with the Inquiry Committee prior to seeking nomination to any BCACC position.

PLEASE FULLY COMPLETE THE [NOMINATION FORM](#) and have to nominators complete and email the [NOMINATOR FORM](#). Please submit them by 5:00 PM, May 23, 2018 to nominations@bc-counsellors.org .

Please note: Nominator forms completed by your sponsors should be returned by the nominators directly to nominations@bc-counsellors.org